



EUROPEAN COMMISSION

Information Society and Media Directorate-General

Emerging Technologies and Infrastructures

Future & Emerging Technologies (FET) - Proactive

Brussels, 12 FEB. 2010
INFSO/F1/JLF/st D(2010) 206047

Prof. Alessandro Vespignani
ISI Foundation
Viale S. Severo 65
IT – 10133 Torino

E-mail: epiwork@isi.it

Subject: First Review Meeting of project EPIWORK (231807) – 24 March 2010 in Brussels

Dear Prof. Vespignani,

Following our previous contacts, I can now confirm that the first periodic review meeting for the IST project EPIWORK (231807) will take place in Brussels, at the following venue:

Wednesday, 24 March 2010
starting at 09.00h and finishing at 19.00h approx.
25, Avenue de Beaulieu – 1160 Brussels – meeting room: 0/S5

The 4 reviewers assigned to your project are:

<i>Name reviewers</i>	<i>Company</i>	<i>Address</i>	<i>Phone and Fax</i>	<i>E-mail</i>
Prof. Andrew Singer	CEH Oxford	Centre for Ecology Mansfield Road UK – OX1 3SR Oxford		acsi@ceh.ac.uk
Prof. Julie Dugdale	Lab. d'Informatique de Grenoble	Maison Jean Kuntzmann 110 av. De la Chimie FR – 38400 St-Martin-d'Heres		Julie.Dugdale@imag.fr
Prof. Beatriz Vidondo	Swiss Federal Office for Public Health	Division of Communicable Diseases Schwarztorstrasse 96 CH – 3003 Bern		Beatriz.Vidondo@bag.admin.ch
Prof. Michel Morvan		5 rue du Vercors FR – 69007 Lyon		Michel.morvan@ens-lyon.fr

Please note that you may raise objections with regard to one or several experts within one week of receipt of this letter. These objections must be based on grounds of commercial confidentiality.

Commission européenne, B-1049 Bruxelles / European Commission, B-1049 Brussels - Belgium. Telephone: (32-2) 299 11 11. Office: BU25 5/45. Telephone: direct line (32-2) 295 43 08. Fax: (32-2) 299 17 49.

E-mail: jose.fernandez-villacanas@ec.europa.eu

The objectives of the review are, in particular, to establish:

- the degree of fulfilment of the *project* work plan for the relevant period and of the related deliverables
- the continued relevance of the objectives and breakthrough potential with respect to the scientific and industrial state of the art
- the resources planned and utilised in relation to the achieved progress, in a manner consistent with the principles of economy, efficiency and effectiveness
- the management procedures and methods of the *project*
- the beneficiaries' contributions and integration within the *project*
- the expected potential impact in scientific, technological, economic, competitive and social terms (where relevant), and the plans for the use and dissemination of results.

The following documents need to be sent to the Commission and to the experts, the latest two weeks prior to the review:

- Copy of the Annex I (description of Work) of your contract – to be sent only to the reviewers
- The First Periodic Report
- If available, a CD with published articles/papers, any publicity material and any video/demos
- Deliverables and reports subject for review during this reporting period (according to Annex I)

In addition, please send me

- A draft proposal for the agenda of the review meeting and a list of participants to the meeting

May I also remind you that the guidance notes on project reporting in FP7 may be consulted on ftp://ftp.cordis.europa.eu/pub/fp7/docs/project_reporting_en.pdf.

At the review meeting, please make sure that the experts and the Commission receive paper copies of all slides used for the project presentations during the review session.

Should you have any questions before the meeting please do not hesitate to contact me. I look forward to seeing you at the review meeting.

Yours sincerely,



José Fernández-Villacañas
Project Officer